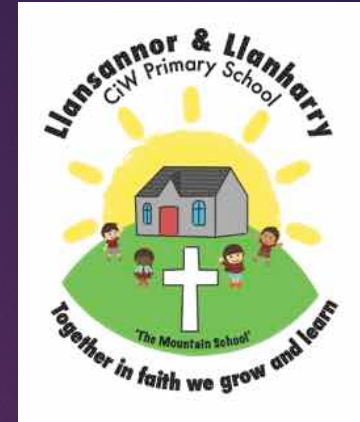
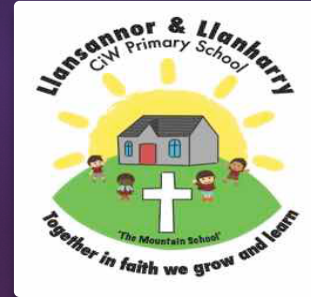


How to use Google Classroom and Just2easy to show your home learning.

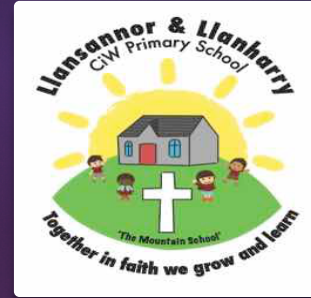
LLANSANNOR PRIMARY SCHOOL MARCH 2020





Steps for Google Classroom

Step 1; Log into Hwb
<https://hwb.gov.wales>



Llywodraeth Cymru
Welsh Government



ADDYSG CYMRU
EDUCATION WALES
cenhadaeth ein cenedl | our national mission

Cymraeg



Hwb[®]

 [Service announcement](#)

 [Menu](#)

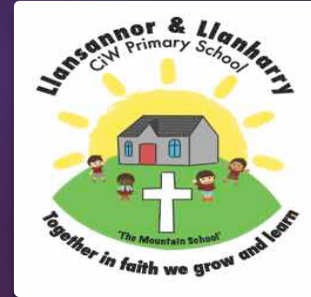
[Log in](#)

[Sign up](#)

Learning and teaching for Wales

The Curriculum for Wales and free educational tools and materials.

Step 2 Find Google Classroom



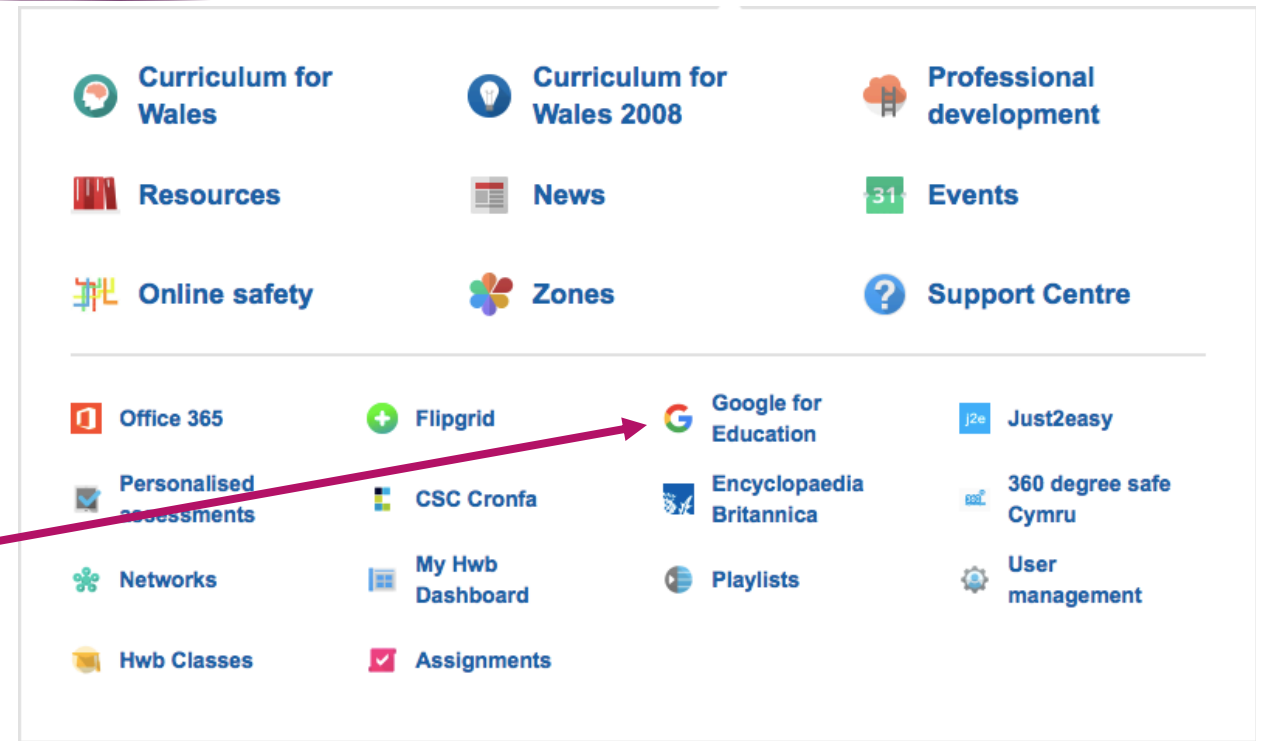
Hwb®

Service announcement

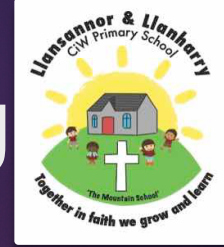
Menu

Step 1: Click on menu

Step 2: Click on Google for Education



Step 3: Join your class home learning page (if you have not done it yet)



- ▶ If you have not accessed your home learning page yet, then click the + sign on the top of the page
- ▶ Next click to join class and add in your class code given to you by your class teachers at school last week.

≡ Google Classroom



Join class

Create class

Step 4: Enter the home learning classroom



- ▶ After you have clicked on the home learning page you will first see a stream where everything goes; all comments from teachers and children from your class. You will also see assignments which your teacher has posted for you to complete.
- ▶ There is also a tab at the top named Classwork. Click here and it will just show you all the assignments from the teacher so it is easy to see what you have to complete.

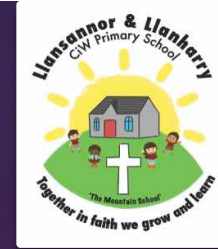
Home Learning Classroom

Stream

Classwork

People

Step 5; Open an assignment



 Robin Hood: reading comprehension  2 Due 27 Mar

Posted 18 Mar

Assigned



robin_hood_and_little_jo...
Word

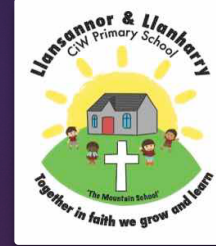
2 class comments

[View assignment](#) 

When you click on an assignment it will open it up and you will find the instructions and any handouts your teacher has made for you to use.

Next click on view assignment.

Step 6: Handing work in Method 1



Your work

Assigned

+ Add or create

Mark as Done

Once you have clicked on view assignment you can complete and add in your work by:

-Adding a file which you have already made and saved on your computer (such as a photo of your work or work saved in Microsoft Office for example) by clicking on the paperclip File icon. This will upload it.

Your work

Assigned

+ Add or create



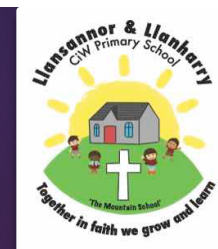
Google Drive



Link



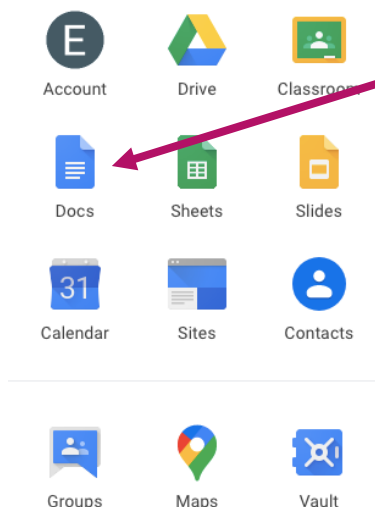
File



Step 6: Handing work in Method 2

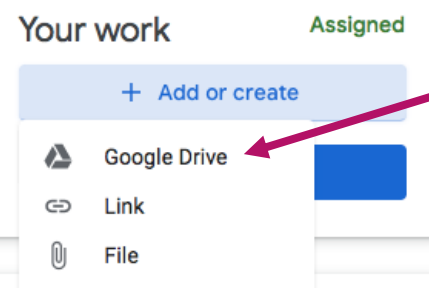
- First create the work you want to hand in within your own Google Drive. To do this click on the waffle (9 dotted grid) on the top right-hand side of the page.

Home Learning Classroom

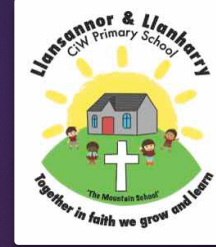


The list of options will then appear. Your child can then complete their work in Docs or Slides; whichever is most appropriate.

Once completed they can then upload their work, by following the steps on the previous slide, but this time they upload from Google Drive.



Step 6; Method 3

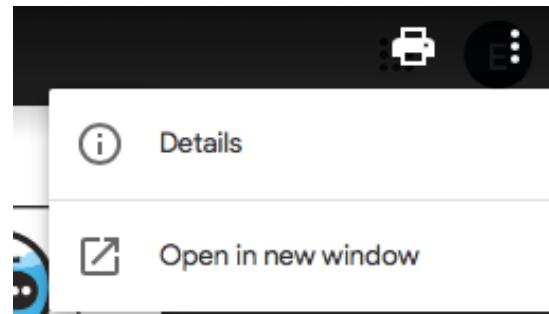


► If your teacher has given you an activity which you can type straight onto such as a Word document as shown, then follow these steps:

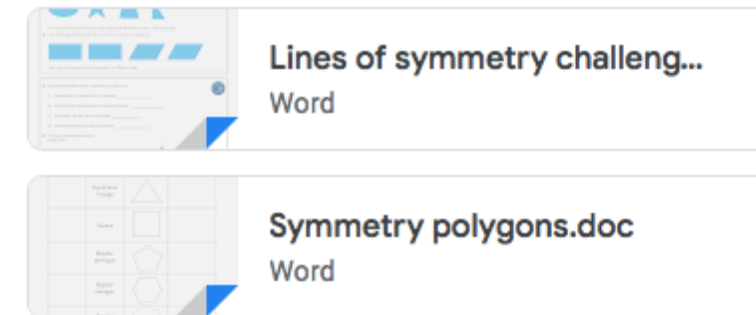
-Click on and open the document

-Click on the three dots on the top right-hand side of the document and click 'Open in new window'

-When it opens, at the top of the screen you will see 'Open with Google Docs'. Click on this and Now you can work on the sheet and it saves Automatically in your Google Drive folder.

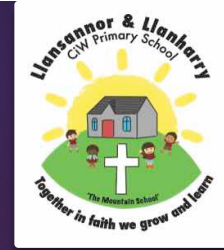


All materials needed for maths



Upload and hand in your work following steps 4-6.

Step 7 Showing the work has been handed in



- Once you have uploaded the work; the blue 'Mark as Done' button will change to 'Hand in'. Please click this as this will show your teacher that it is ready to be marked.

+ Add or create

Hand in

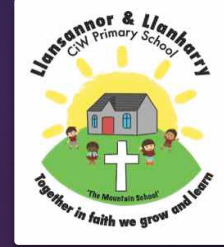
Your work

Assigned

+ Add or create


Mark as Done

Step 8: Look out for comments



- ▶ When teachers mark your work, they can leave a comment next to where you uploaded it. To see them click back on 'View Assignment' of the work you have completed and then they will be written on the right-hand side of your screen.

Private comments



How about work on Just2easy?



Hwb[®]

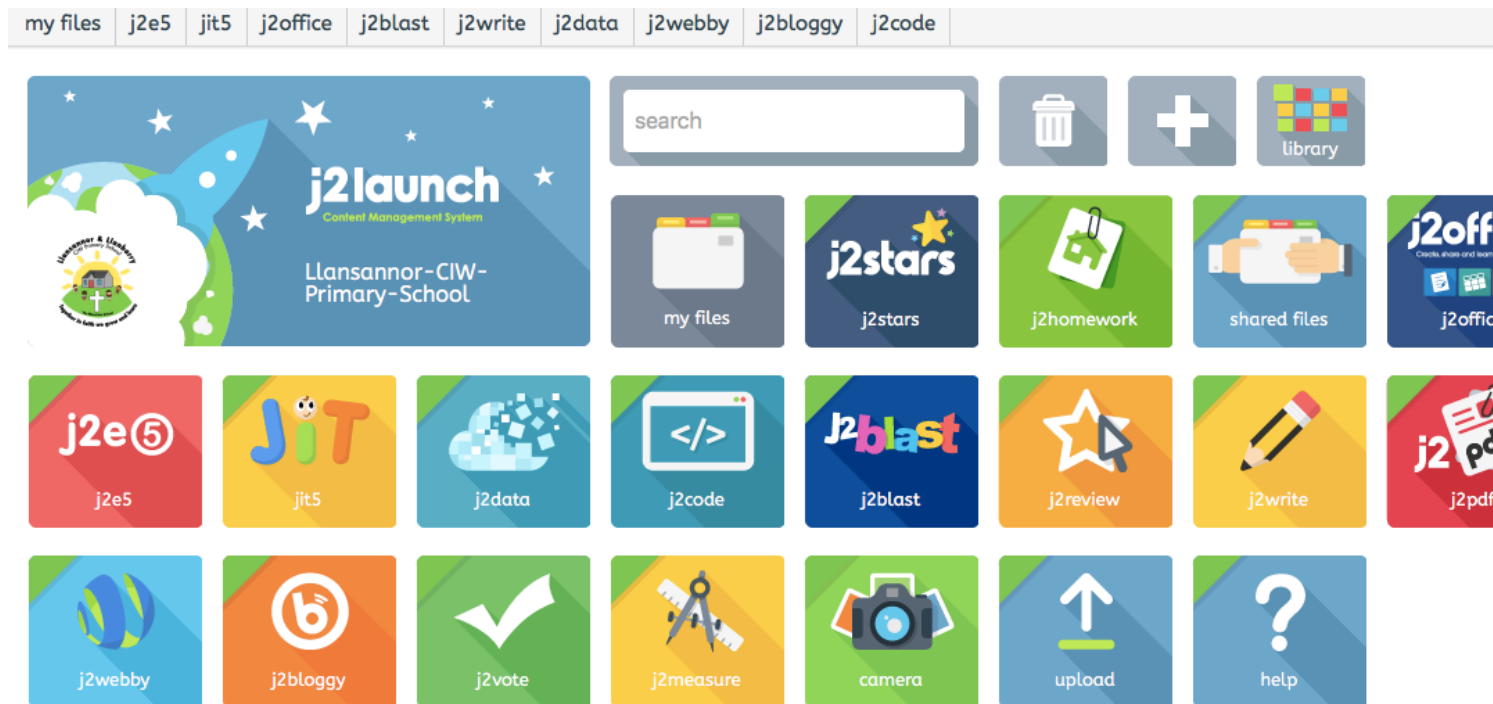
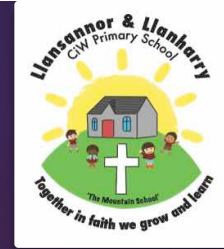
Service announcement

Menu

- When you log into Hwb; click on Just2easy logo

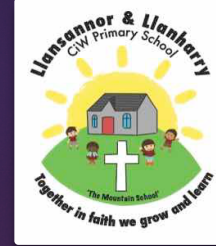


Just2easy interface



Within J2e there are a number of programmes which your teacher may ask you to use to complete your activities.

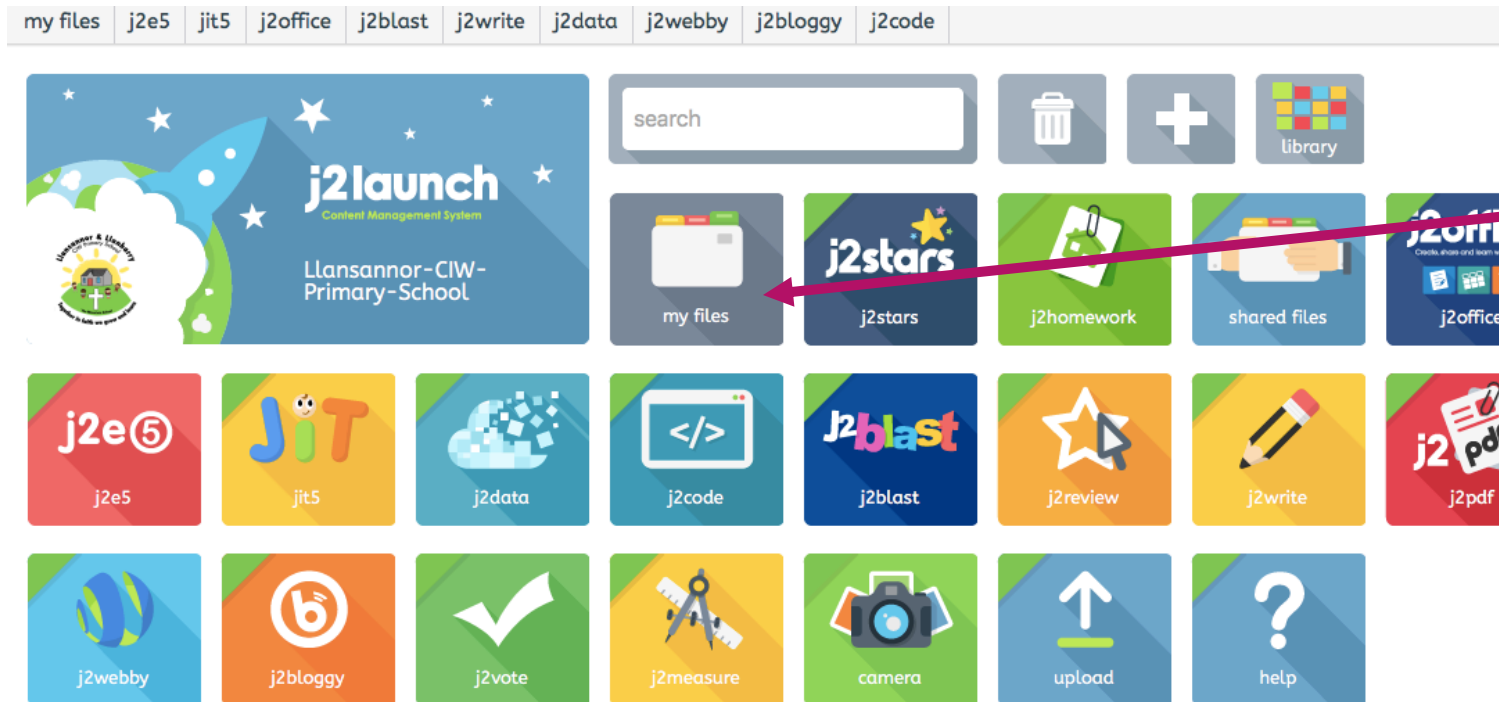
Complete and activity and save.



- ▶ When you enter a program and start to begin an activity, you will see some symbols on the top left hand of the screen. It is very important that you save the work, using the blue 'Floppy Disk' icon.

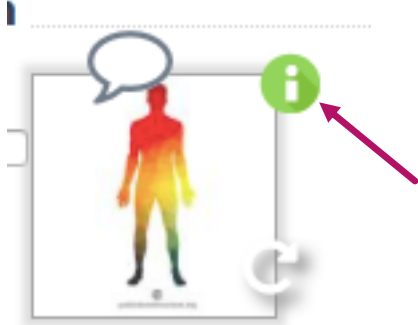
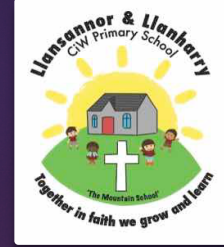


Putting work from your J2easy account into Google Classroom



Once your child work has saved their work, then it can be found in the 'my files' section.

Find the work you want to upload to Google Classroom



Human body
color
silhouette |
Public dom...

Once you have found the work you want to upload, click on the green and white i icon and the following list will appear.

Click on download.

This will now download the work to your computer. To upload it, go back to your home learning page in Google Classroom and hand in the work. (follow steps 4-7 on previous slides)

Human body color silhouette | Public dom...

tags: **body**

original date: **04 Mar 20**

share...

download

QR code

cut

delete...

rename...

add progression...

add tag...

use in j2e...

change owner...

New Assignments



- ▶ Each week a set of new assignments and home learning will be uploaded into Google Classroom (Google for Education) on your home learning class page and will also be uploaded onto our school website.
- ▶ Thank you for all your hard work and enjoy the activities 😊